



Food Partner Invitation Steel City Big Pour® #16

October 7, 2023

Greetings from the Big Pour Committee!

Are you ready to make history? On Saturday, **October 7th, 2023**, we will be hosting our final Big Pour and we need your help to make the **LAST BIG POUR, THE BEST BIG POUR EVER!** Don't worry, we'll continue fundraising in 2024 with a new event. More to come on that soon.



Proceeds from the Big Pour support CJ operations, job training programs, and improvements to infrastructure. We sell approximately 2500 tickets to the event which remains one of Pittsburgh's most popular fundraisers

The event will be held in **ROCKWELL PARK!** We are truly excited to be just down the street again in another of our neighbor's (AND PRESENTING SPONSOR's) newly renovated areas. **ONLY 1 session**, with **VIP entrance at 4pm** and **General Admission starting at 5pm** and everything closing at 8 pm.

What we provide to you!

- **\$1,000 stipend*** we know it's been a tough year.... And we still want great food!
- Restaurant listing on Big Pour web site, with clickable link
- Social Media (Facebook, Instagram and/or Twitter) Thank you!
- All your cups, plates, etc provided at no charge - we are a **ZERO WASTE** event
- Volunteers to help you unload your vehicle upon arrival at Rockwell Park
- 8 foot table with table cloth and 2 chairs
- 4 interchangeable wrist bands and taster glasses for your servers.
- 1 sign with your restaurant name on it hung for you above your table.

(* BUT YOU CAN CHOOSE TO HELP SUPPORT CJ)

The Big Pour this year is ONE session starting with a VIP entrance at 4pm and GA starting at 5pm. **The session** has approximately 2500 patrons, 300 brewers and food partners and 50 volunteers. **We expect food vendors bring enough food to provide "a taste" or "bite" for everyone as quantities need to be appropriate to the total number of people at the event.**



Enclosed in this packet you will find:

- Food Partner Information Sheet (Reverse side this sheet)
- Food Partner Application Form (page 3) - **Due ASAP**
- Food Partner Agreement (page 4) - **Due 9/1**
- Food Partner Needs Request Form (page 5) - **Due 9/1**

If you have any questions, don't hesitate to contact us at 412-243-5025 x12 or bigpour@cjreuse.org



Food Partner Information Steel City Big Pour® #16

October 7, 2023

IMPORTANT INFORMATION—PLEASE READ !!!!!

Event instructions including day of event logistics, will be emailed to you approximately 2 weeks prior to the event.

Staffing:

- You must have your table staffed at all times.
- We are sorry but no one under 21 can be on the premises. IDs will be checked upon entering the Big Pour parking lot or event space.

Operations:

- The Big Pour this year is one (1) 4 hour session. **The session** has approximately 2500 patrons, 300 brewers & food partners and 50 volunteers. **We expect food vendors bring enough food to provide “a taste” or “bite” for everyone as quantities need to be appropriate to the total number of people at the event. (~2850 total people)** Serving large portions leads to quickly running out of food which is not acceptable and negatively impacts both of our reputations.

* As this is our FUNDRAISER - we are asking vendors if they would like to donate all, or a portion of their stipend back to CJ. Special Recognition will be given to those who choose to donate, but we also understand the time and commitment it takes on your part to be a part of the BIG POUR and appreciate you joining us one last time.

- Staff preparing and serving the food must comply with all Allegheny County Health Department food transportation, preparation, storage and serving regulations that are applicable.
- The Big Pour is a zero waste event. We have included a form for ordering plates, silverware cups etc. We ask that you please do not bring any items to serve in as they all must be compostable. We will provide these at no charge!
- If you are planning on cooking/reheating items with an OPEN FLAME - you MUST have an outside space. No open flames inside the building!
- Sponsorship's are available for even a larger presence at the BIG POUR. Email us for details

This application must be received AS SOON AS POSSIBLE for consideration - Thank you



Food Partner Application Steel City Big Pour[®] #16

October 7, 2023

Legal Company Name: _____
(Restaurant Name if different) _____

Address: _____

City: _____ State _____ Zip _____

Company Phone _____ Company Website _____

Contact _____
Affiliation _____
Work Phone _____
Cell _____
Email _____

Contact _____
Affiliation _____
Work Phone _____
Cell _____
Email _____

New to SCBP this year? Yes No

If No # of years of participation _____

Do you need an outdoor space (open flame) ? Yes No

STIPEND INFORMATION:

We would like the FULL \$1,000 Stipend We want to SUPPORT CJ - \$500 Stipend We LOVE CJ!! - \$0 Stipend

We propose to bring:

Entrée _____ Appetizer _____ Dessert _____

Please provide a description of your food item(s) (include any inspiring details, if any ingredients are sourced locally, serving size, vegetarian or gluten free)

Return to: Steel City Big Pour, c/o Construction Junction, 214 N Lexington St, Pittsburgh, PA 15208

Fax: 412-243-5026 email: bigpour@cjreuse.org



Steel City Big Pour® 2023 Food Partner Agreement

We appreciate the support and generosity of our food partners in donating time and food samples that help to make our annual fundraiser, the Steel City Big Pour®, one of the most popular events in Pittsburgh.

Please return to us via mail, email or fax (412-243-5026) this agreement with following items by September 1, 2023:

- this completed form
- a copy of your certificate of insurance
- evidence of your Worker’s Compensation insurance if you are bringing employees who will be paid.

Upon receipt and acceptance of the Food Partner Agreement, we will return a CJ signed copy to you.

Thank you!

Company Name _____

Contact Name _____

Position _____

Address _____

(Mailing address for stipend check)



By signing below, I, the above named, agree and confirm that the food purveyor named above will donate food to be sampled by the 2,500+ attendees of the Steel City Big Pour® to be held on **October 7, 2023** and will bring and supervise staff to prepare and serve the food and comply with all Allegheny County Health Department food transportation, preparation, storage and serving regulations that are applicable.

Signed..... Date

Construction Junction agrees to pay a stipend of \$1000/\$500/\$0 (as selected on the application) to the food partner named above to assist in defraying costs associated with attendance at the Steel City Big Pour® such as food, staff time and travel costs.
(*Note stipends will be mailed after the event)

Signed..... Date
Terry Wiles, Community Outreach Coordinator

This agreement must be received by September 1, 2023 - Thank you

Return to: Steel City Big Pour, c/o Construction Junction, 214 N Lexington St, Pittsburgh, PA 15208
Fax: 412-243-5026 email: bigpour@cjreuse.org



Steel City Big Pour® 2023 Food Partner Needs List

Legal Company Name: _____

(Restaurant Name if different) _____

Address: _____

City: _____ State _____ Zip _____

Contact Name _____ Contact Phone _____

Electricity Needed? Yes No

If Yes - Device _____ Wattage _____

Device _____ Wattage _____

Do you need CJ to provide anything? Yes _____ No _____

The SCBP is a Zero Landfill event and all paper products must be biodegradable and will be provided. **Please do not bring any of your own disposables.** Products



2 oz cup

Quantity:



4 oz cup

Quantity:



7 oz cup

Quantity:



Fork

Quantity:



Spoon

Quantity:



French fry boat

- 6.5" x 4.375" x 1.5"
- 1# size

Quantity:



6 oz hot bowl

Quantity:



6" Paper plate

Quantity:



4 oz hot cup

Quantity:

Note: 6" square, white cocktail napkins will be available for all food partners — as many as you need, no limit.

This form **must** be received by September 1, 2023 - Thank you

Return to: Steel City Big Pour, c/o Construction Junction, 214 N Lexington St, Pittsburgh, PA 15208

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